

# FIDUCIARY BOARD

## Meeting Agenda – Thursday, November 12, 2020

Arizona Supreme Court -1501 West Washington Street  
Phoenix, Arizona 85007 - 10:30 A.M. Conference Room 109  
General Inquiries Call: 602-452-3378 (Certification and Licensing Division Line)  
Members of the public may attend meeting in person.

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration, Code Section 1-202(C).

**CALL TO ORDER.....***Deborah Primock, Chair*

**1) REVIEW AND APPROVAL OF MINUTES.....***Deborah Primock, Chair*

*1-A: Review, discussion and possible action regarding the regular session minutes of the meeting held on September 10, 2020.*

**2) PENDING COMPLAINTS.....***Division Staff*

*2-A: Review, discussion and possible action regarding complaint No. 18-0062 involving license holder East Valley Fiduciary Services, Inc.*

*2-B: Review, discussion and possible action regarding complaint No. 19-0025 involving license holder Pamela Walsma.*

*2-C: Review, discussion and possible action regarding complaint Nos. 19-0027 and 19-0028 involving license holders Diana Serna and Navajo County Public Fiduciary.*

*2-D: Review, discussion and possible action regarding complaint Nos. 19-0029 and 19-0030 involving license holders John Tully and Camelback Fiduciary, LLC.*

**3) INITIAL LICENSURE AND ELIGIBILITY.....***Division Staff*

*3-A: Review, discussion and possible action regarding the following applications for initial individual and business licensure:*

- 1. River Ruiz*
- 2. Lindsay Brown*

**4) RENEWAL CERTIFICATION AND APPLICATIONS.....***Division Staff*

*4-A: Review, discussion and possible action regarding the following applications for renewal of individual and/or business entity licensure:*

- |                           |                                  |
|---------------------------|----------------------------------|
| <i>1. Adamcik, Kelly</i>  | <i>4. Alliance Fiduciary LLC</i> |
| <i>2. Adams, Meagan</i>   | <i>5. Alvarez, Harrison</i>      |
| <i>3. Ahlers, Melissa</i> | <i>6. Anderson, Samuel</i>       |

7. Anderson, Steven
8. Appel, Fred
9. Arizona Care Advocates, PC
10. Arizona Elder Care, LLC
11. Assurance Fiduciary & Financial Svcs PLL
12. Bailey, Debra
13. Bajohr, Elise
14. Bernstein, Leigh
15. Bloss, Jeanette
16. Boen, Tracy
17. Bogutz & Gordon, P.C.
18. Bouschor, II, Royal
19. Braun, Pamela
20. Brimhall, Becky
21. Brimhall, Sidney
22. Brogna, Julianne
23. Brower, Heather
24. Bull, Daniel
25. Burnside, Benjamin
26. Care Coordinators
27. Certified Fiduciary Services, Inc
28. Chavez, Katrina
29. Cochise County Public Fiduciary
30. Coconino County Public Fiduciary
31. Condit And Associates, LLC
32. Cornell, Phyllis
33. Crotty, Sarah
34. Cuffe, Joshua
35. Cundiff, Ravie
36. Cundiff, Stephen
37. Curley, Donovan
38. Dehler, Dane
39. Dellisanti, Deborah
40. Dominguez, Janette
41. Drabiak, Jeanne
42. Einmo, Jenna
43. Farrell, Rocio
44. Fleck, Jon
45. Fuss, Charles
46. Galas, Taylor
47. Garner, Shawn
48. Geriatric Assessment Management & Solutions, LLC
49. Getchell, Margaret
50. Gilliland, Deborah
51. Gloria, Glenn
52. Goldman, Jennifer
53. Goldman, Ronald
54. Goodwin, Amy
55. Graham County Public Fiduciary
56. Gray, Cathleen
57. Green, Laura
58. Greenlee County Public Fiduciary
59. Grenier, Patricia
60. Guiterman, Eli
61. Hall, Glenn
62. Hamilton, Linda
63. Harner, Robert
64. Harris, Alex
65. Harter, Louise
66. Hawkins, H. Rex
67. Henley, Susan
68. Herron, Marshall
69. Hoekstra, Rochelle
70. Hogan, Piedad
71. Holcomb, Sarah
72. Hollander, Stephanie
73. Holliday, Deborah
74. Honan, Raena
75. Hoover, Taryn
76. Janik, Anton
77. Jewish Family and Children's Svc. Of S. AZ
78. Joe, Darren
79. Johnson, Claudia
80. Jones, Virginia
81. Kelley, Rick
82. Kile & Kupiszewski Law Firm, LLC
83. Kile, Emily
84. Klecka, Michael
85. Kochhar, Karen
86. Kohl, Linda
87. La Paz County Public Fiduciary
88. Laber & Laber, PLC
89. Laber, Edward
90. Laber, Edward H.
91. Lackey, Judy

92. Lamb, Sabrina
93. Lancaster, Teresa
94. Lander, Ann
95. Lara, Tara
96. Lashley, Lori
97. Latherow II, Charles
98. Leas, Christopher
99. Leitch, Jennifer
100. Leuthold, Clark
101. Littlejohn, Brendalee
102. Loughridge, Gregory
103. Macdonald, Eric
104. Mackowiak, Anita
105. Maier, Julie
106. Majure, Ellen
107. Martelli, Anna Marie
108. Mayo, Rhonda
109. Mccoy, Sean
110. Mckee, Debra
111. Mcpherson, Debra
112. Meher Services, LLC
113. Melo, Paul
114. Michaelson, Robin
115. Mile High Fiduciaries, LLC
116. Miller, Tara
117. Mills, Valerie
118. Mingle, Jacquelyne
119. Mohave County Public Fiduciary
120. Mohave Estate Management Office
121. Monarch Fiduciaries, LLC
122. Morales, Elizabeth
123. Moriarity, Kathleen
124. Mueller, Nancy
125. Murguia, Rachel
126. Murray, Cheri
127. Neal, Matthew
128. Nefflen, Vanessa
129. Noviello, Joseph
130. Olivas, Cherie
131. Ortega, Jesenia
132. Osollo, David
133. Ozuna, Jeff
134. Patterson, Ronald
135. Patterson, Shawnie
136. Payne, Lindsay
137. Paz, Sandra
138. Pearson, Rachel
139. Peavy, Michele
140. Pedrego, Dora
141. Peek, Phillip
142. Perez-Arrieta, Ana
143. Perry, Lew Ann
144. Peterson III, Thomas
145. Pima County Public Fiduciary Office
146. Pimental, Dian
147. Pinal County Public Fiduciary
148. Pisiak-Kusiak, Hanna
149. Poarch, Tiffany
150. Pope, Gary
151. Posey, Elizabeth
152. Poulos, Gregory
153. Pratt, Susan
154. Primock, Deborah
155. Rabago Medina, Adilene
156. Ralles Law Firm, P.C.
157. Ralles, Mark
158. Rayndon, Darra
159. Read, Eliza
160. Rednour, Carrie
161. Reliance Fiduciary, LLC
162. Riddick, Ellen
163. Rittenhouse, J. R.
164. Rlh Fiduciary LLC
165. Robbins, Catherine
166. Rogers, Eileen
167. Rose Cillitto, Crystal
168. Royle, Karin
169. Ruby, Candy
170. Salem, Rashiel
171. San Pedro Fiduciary Services, LLC
172. Sanelli, Mark
173. Santa Cruz Public Fiduciary
174. Santini, Peter
175. Savattonne, Dawn
176. Schmierer, Caron
177. Schoolmeester, Errica
178. Schraner Fiduciary Services, LLC
179. Schraner, Vonda
180. Schwartz, Nicole

- |   |   |
|---|---|
| 181. Scottsdale Fiduciary Services, LLC | 207. Wasinger, Natalie                      |
| 182. Settle, Ranae                      | 208. Weiss, Patricia                        |
| 183. Shepherd, Denice                   | 209. Wells, Janet                           |
| 184. Shontz, Marion                     | 210. Westra, F.M.                           |
| 185. Short, Laura                       | 211. Whitfield, Theresa                     |
| 186. Singh, Vinay                       | 212. Whitney, Scott                         |
| 187. Siwek, Susan                       | 213. Williams, William                      |
| 188. Soderquist, Carol                  | 214. Winters Bull, Heather                  |
| 189. Stone, Rhonda                      | 215. Wisnom, Craig                          |
| 190. Stupski, Jennifer                  | 216. Wood, Henry                            |
| 191. Suminski, Rashida                  | 217. Woodburn, Melissa                      |
| 192. Surran, Nicole                     | 218. Wyrick, Sandra                         |
| 193. Talkington, Lauren                 | 219. Yates, Kyndall                         |
| 194. Tencza, Beverly                    | 220. Yavapai County Public Fiduciary        |
| 195. Thompson, Carol Ann                | 221. Yazzie, Tesheena                       |
| 196. Tittelbach, Kurt                   | 222. Yokley, Rachel                         |
| 197. Trevillian, Mary                   | 223. Yoshida-Corella, Catherine             |
| 198. Trojahn, Katherine                 | 224. Yuma County Public Fiduciary           |
| 199. Ubiebor, Amanda                    | 225. Zen Freelance Fiduciary Solutions, LLC |
| 200. Valencia, Pablo                    | 226. Mann-Damon, Leslie                     |
| 201. Valenzuela, Adela                  | 227. Next Steps for Families, LLC           |
| 202. Vallely Consulting, LLC            | 228. Tucker, Michael                        |
| 203. Vallely, Dorothy                   | 229. Crosby, Elizabeth                      |
| 204. Van Norman, Peggy                  | 230. Integrated Services, LLC               |
| 205. Varga, Tamara                      | 231. Haley, Eric                            |
| 206. Vatterott-Gale, Jeanne             | 232. Lauro, Christina                       |

**5) ADMINISTRATIVE ISSUES.....*Division Staff***

*5-A: Review, discussion, and possible action regarding the establishment of the 2020 Board meeting schedule.*

**CALL TO THE PUBLIC.....*Deborah Primock, Chair***

**ADJOURN.....*Deborah Primock, Chair***

# **FIDUCIARY BOARD**

## **Meeting Agenda – Thursday, November 12, 2020**

### **1) REVIEW AND APPROVAL OF MINUTES**

*1-A: Review, discussion and possible action regarding the regular session minutes of the meeting held on September 10, 2020.*

Attached for the Board's review are the regular session minutes from the Board meeting of September 10, 2020.

# FIDUCIARY BOARD

## Meeting Agenda – Thursday, November 12, 2020

### 2) PENDING COMPLAINTS

2-A: *Review, discussion and possible action regarding complaint No. 18-0062 involving license holder East Valley Fiduciary Services, Inc.*

Please reference the Investigation Summary and Probable Cause Analysis and Determination Report involving Complaint No. 18-0062 for full details of the investigation.

#### **Summary:**

As described in the Investigation Summary and Probable Cause Analysis and Determination Report, complainant, Bernice Yost, is the daughter of the subject deceased ward/protected person.

On February 19, 2014, Ms. Yost was appointed as Guardian for her elderly mother and on April 2, 2014 Ms. Yost appointed as Special Conservator with authority limited to a Texas lawsuit, per Letters issued. On April 9, 2014, East Valley Fiduciary Services, Inc. was appointed as General Conservator for the protected person, per Letters issued.

The subject ward/protected person passed away on or about March 4, 2016. Ms. Yost was appointed as Personal Representative of her mother's estate on August 16, 2016, per Letters issued.

In her complaint to the Certification and Licensing Division ("Division"), Ms. Yost alleged that East Valley Fiduciary Services, Inc. failed to prudently manage and protect her mother's estate assets by:

- Paying excessive fees: fiduciary, legal, tax preparation, and assisted living;
- Failing to protect furniture and medical equipment;
- Failing to pay real estate property taxes;
- Failing to file federal and state income taxes;
- Filing erroneous income tax returns;
- Failing to make payments on credit cards;
- Refusing to provide tax related information to support expenses.

The Division's investigation did not find evidence that substantiated the allegations of the complaint.

#### **Recommendation:**

It is recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding Michael Bogle and East Valley Fiduciary Services, Inc. have not committed the alleged act(s) of misconduct as detailed in the Investigation Summary and Allegation Analysis Report in complaint number 18-0062.

It is further recommended the Board dismiss complaint number 18-0062.

# FIDUCIARY BOARD

## Meeting Agenda – Thursday, November 12, 2020

### 2) PENDING COMPLAINTS

*2-B: Review, discussion and possible action regarding complaint No. 19-0025 involving license holder Pamela Walsma.*

On October 15, 2019 Division received a complaint regarding Pamela Walsma. Complainant, a daughter, trustee of her father's estate, and guardian, alleges;

1. Walsma inappropriately handled Trust assets by selling or disposing of the assets without proper approval and by failing to deposit proceeds from any sale into the Trust after the sale.
2. Walsma opened the conservatorship account at a bank for which she sat on the Board.
3. Walsma and the lawyer for subsequently appointed personal representative were in the same firm.
4. At the conclusion of the conservatorship, Walsma failed to inform the Court of the Trust. Thereby causing funds to be deposited with the personal representative instead of in the Trust.

The matter was investigated, and PC Evaluator Mike Baumstark ultimately determined that PC did not exist as to the allegations.

### **Recommendation:**

It is recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding Pamela Walsma has not committed the alleged act(s) of misconduct as detailed in the Investigation Summary and Allegation Analysis Report in complaint number 19-0025.

It is further recommended the Board dismiss complaint number 19-0025.

# FIDUCIARY BOARD

## Meeting Agenda – Thursday, November 12, 2020

### 2) PENDING COMPLAINTS

2-C: *Review, discussion and possible action regarding complaint Nos. 19-0027 and 19-0028 involving license holders Diana Serna and Navajo County Public Fiduciary.*

Complainant is a Family Nurse Practitioner (FNP) assigned to a local clinic which treats, among other patients, wards of the Navajo County Public Fiduciary's (NCPF) office. Complainant alleges;

- 1) The NCPF failed to maintain necessary medical appointments for a ward with diabetes.

The matter was investigated, and PC Evaluator Mike Baumstark ultimately determined that PC does exist as to allegation 1.

#### **Recommendation:**

It is recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding Diana Serna and the Navajo County Public Fiduciary's Office have committed the alleged act(s) of misconduct as detailed in the Investigation Summary and Allegation Analysis Report in complaint numbers 19-0027 and 19-0028.

It is further recommended the Board issue and advisory letter to Diana Serna and the Navajo County Public Fiduciary's Office cautioning each to follow the recommendations of healthcare providers treating their wards or to timely document the reasons the recommendations were not followed.

# FIDUCIARY BOARD

## Meeting Agenda – Thursday, November 12, 2020

### 2) PENDING COMPLAINTS

*2-D: Review, discussion and possible action regarding complaint Nos. 19-0029 and 19-0030 involving license holders John Tully and Camelback Fiduciary, LLC.*

On December 13, 2019 Division received a complaint regarding John Tully/Camelback Fiduciary. Complainant, a former co-trustee of his mothers' estate, was ultimately replaced via court order by Camelback Fiduciary and alleges;

- 1) Camelback opened several pieces of his personal mail before forwarding it back to him.
- 2) Camelback failed to do a "competent" inventory

The matter was investigated, and PC Evaluator Mike Baumstark ultimately determined that PC did not exist as to the allegations.

#### **Recommendation:**

It is recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding John Tully has not committed the alleged act(s) of misconduct as detailed in the Investigation Summary and Allegation Analysis Report in complaint number 19-0029.

It is further recommended that the Board dismiss complaint number 19-0029.

**FIDUCIARY BOARD**  
**Meeting Agenda – Thursday, November 12, 2020**

**3) INITIAL LICENSURE AND ELIGIBILITY**

3-A: *Review, discussion and possible action regarding the following applications for initial individual and business licensure.*

1. River Ruiz applied for initial individual licensure. He submitted a completed application demonstrating he meets the minimum eligibility requirements for licensure. No information has been presented or obtained during the background check which would preclude licensure. Mr. Ruiz has completed the required fiduciary professional training.

The Division recommends approval of initial individual entity fiduciary licensure for River Ruiz.

2. Lindsay Brown applied for initial individual fiduciary licensure has submitted a complete application demonstrating that she meets the minimum education and experience requirements. Ms. Brown disclosed two work terminations that occurred in 2010 and 2018. Ms. Brown stated that in the 2010 work termination she was terminated for falsifying her timecard. Ms. Brown stated that it was a common occurrence with representatives as the dates would revert if you toggle between screens and she only did it once but was still let go. In the 2018 work termination, Ms. Brown stated that she was terminated for using her personal email account on a company computer.

The Division recommends approval of initial individual fiduciary licensure for Lindsay Brown

# FIDUCIARY BOARD

## Agenda Summary – Thursday, November 12, 2020

### 4) RENEWAL CERTIFICATION APPLICATIONS

*4-A: Review, discussion and possible action regarding the following applications for renewal of individual and/or business entity Fiduciary certification:*

The following individual license holders and business entities have submitted applications for renewal of standard licensure. The applications are complete, no information has been presented during a background review which is contrary to renewal of standard licensure being granted and the license holders have demonstrated they meet the minimum eligibility requirements for renewal of standard licensure. It is recommended renewal of standard licensure be granted to the following individuals:

1. Adamcik, Kelly
2. Adams, Meagan
3. Ahlers, Melissa
4. Alliance Fiduciary LLC
5. Alvarez, Harrison
6. Anderson, Samuel
7. Anderson, Steven
8. Appel, Fred
9. Arizona Care Advocates, PC
10. Arizona Elder Care, LLC
11. Assurance Fiduciary & Financial Services PLL
12. Bailey, Debra
13. Bajohr, Elise
14. Bernstein, Leigh
15. Bloss, Jeanette
16. Boen, Tracy
17. Bogutz & Gordon, P.C.
18. Bouschor, Ii, Royal
19. Braun, Pamela
20. Brimhall, Becky
21. Brimhall, Sidney
22. Brogna, Julianne
23. Brower, Heather
24. Bull, Daniel
25. Burnside, Benjamin
26. Care Coordinators
27. Certified Fiduciary Services, Inc.
28. Chavez, Katrina
29. Cochise County Public Fiduciary
30. Coconino County Public Fiduciary
31. Condit And Associates, LLC
32. Cornell, Phyllis
33. Crotty, Sarah
34. Cuffe, Joshua
35. Cundiff, Ravie
36. Cundiff, Stephen
37. Curley, Donovan
38. Dehler, Dane
39. Dellisanti, Deborah
40. Dominguez, Janette
41. Drabiak, Jeanne
42. Einmo, Jenna
43. Farrell, Rocio
44. Fleck, Jon
45. Fuss, Charles
46. Galas, Taylor
47. Garner, Shawn
48. Geriatric Assessment Management & Solutions, LLC
49. Getchell, Margaret
50. Gilliland, Deborah
51. Gloria, Glenn
52. Goldman, Jennifer
53. Goldman, Ronald
54. Goodwin, Amy
55. Graham County Public Fiduciary
56. Gray, Cathleen
57. Green, Laura
58. Greenlee County Public Fiduciary
59. Grenier, Patricia
60. Guiterman, Eli

61. Hall, Glenn
62. Hamilton, Linda
63. Harner, Robert
64. Harris, Alex
65. Harter, Louise
66. Hawkins, H. Rex
67. Henley, Susan
68. Herron, Marshall
69. Hoekstra, Rochelle
70. Hogan, Piedad
71. Holcomb, Sarah
72. Hollander, Stephanie
73. Holliday, Deborah
74. Honan, Raena
75. Hoover, Taryn
76. Janik, Anton
77. Jewish Family and Children's Svc. of S. AZ
78. Joe, Darren
79. Johnson, Claudia
80. Jones, Virginia
81. Kelley, Rick
82. Kile & Kupiszewski Law Firm, LLC
83. Kile, Emily
84. Klecka, Michael
85. Kochhar, Karen
86. Kohl, Linda
87. La Paz County Public Fiduciary
88. Laber & Laber, PLC
89. Laber, Edward
90. Laber, Edward H.
91. Lackey, Judy
92. Lamb, Sabrina
93. Lancaster, Teresa
94. Lander, Ann
95. Lara, Tara
96. Lashley, Lori
97. Latherow II, Charles
98. Leas, Christopher
99. Leitch, Jennifer
100. Leuthold, Clark
101. Littlejohn, Brendalee
102. Loughridge, Gregory
103. Macdonald, Eric
104. Mackowiak, Anita
105. Maier, Julie
106. Majure, Ellen
107. Martelli, Anna Marie
108. Mayo, Rhonda
109. Mccoy, Sean
110. Mckee, Debra
111. Mcpherson, Debra
112. Meher Services, LLC
113. Melo, Paul
114. Michaelson, Robin
115. Mile High Fiduciaries, LLC
116. Miller, Tara
117. Mills, Valerie
118. Mingle, Jacquelyne
119. Mohave County Public Fiduciary
120. Mohave Estate Management Office
121. Monarch Fiduciaries, LLC
122. Morales, Elizabeth
123. Moriarity, Kathleen
124. Mueller, Nancy
125. Murguia, Rachel
126. Murray, Cheri
127. Neal, Matthew
128. Nefflen, Vanessa
129. Noviello, Joseph
130. Olivas, Cherie
131. Ortega, Jesenia
132. Osollo, David
133. Ozuna, Jeff
134. Patterson, Ronald
135. Patterson, Shawnie
136. Payne, Lindsay
137. Paz, Sandra
138. Pearson, Rachel
139. Peavy, Michele
140. Pedrego, Dora
141. Peek, Phillip
142. Perez-Arrieta, Ana
143. Perry, Lew Ann
144. Peterson III, Thomas
145. Pima County Public Fiduciary Office
146. Pimental, Dian
147. Pinal County Public Fiduciary
148. Pisiak-Kusiak, Hanna
149. Poarch, Tiffany
150. Pope, Gary
151. Posey, Elizabeth
152. Poulos, Gregory

153. Pratt, Susan
154. Primock, Deborah
155. Rabago Medina, Adilene
156. Ralles Law Firm, P.C.
157. Ralles, Mark
158. Rayndon, Darra
159. Read, Eliza
160. Rednour, Carrie
161. Reliance Fiduciary, LLC
162. Riddick, Ellen
163. Rittenhouse, J. R.
164. Rlh Fiduciary LLC
165. Robbins, Catherine
166. Rogers, Eileen
167. Rose Cillitto, Crystal
168. Royle, Karin
169. Ruby, Candy
170. Salem, Rashiel
171. San Pedro Fiduciary Services, LLC
172. Sanelli, Mark
173. Santa Cruz Public Fiduciary
174. Santini, Peter
175. Savattone, Dawn
176. Schmierer, Caron
177. Schoolmeester, Errica
178. Schraner Fiduciary Services, LLC
179. Schraner, Vonda
180. Schwartz, Nicole
181. Scottsdale Fiduciary Services, LLC
182. Settle, Ranae
183. Shepherd, Denise
184. Shontz, Marion
185. Short, Laura
186. Singh, Vinay
187. Siwek, Susan
188. Soderquist, Carol
189. Stone, Rhonda
190. Stupski, Jennifer
191. Suminski, Rashida
192. Surran, Nicole
193. Talkington, Lauren
194. Tencza, Beverly
195. Thompson, Carol Ann
196. Tittelbach, Kurt
197. Trevillian, Mary
198. Trojahn, Katherine
199. Ubiebor, Amanda
200. Valencia, Pablo
201. Valenzuela, Adela
202. Vallely Consulting, LLC
203. Vallely, Dorothy
204. Van Norman, Peggy
205. Varga, Tamara
206. Vatterott-Gale, Jeanne
207. Wasinger, Natalie
208. Weiss, Patricia
209. Wells, Janet
210. Westra, F.M.
211. Whitfield, Theresa
212. Whitney, Scott
213. Williams, William
214. Winters Bull, Heather
215. Wisnom, Craig
216. Wood, Henry
217. Woodburn, Melissa
218. Wyrick, Sandra
219. Yates, Kyndall
220. Yavapai County Public Fiduciary
221. Yazzie, Tesheena
222. Yokley, Rachel
223. Yoshida-Corella, Catherine
224. Yuma County Public Fiduciary
225. Zen Freelance Fiduciary Solutions, LLC

- 226. Leslie Mann-Damon
- 227. Next Steps for Families, LLC

Leslie Mann-Damon applied for renewal of certification for herself and business, Next Steps for Families, LLC. Staff performed a background investigation. Ms. Leslie Mann-Damon and Next Steps for Families, LLC were not renewed for the 2016-2018 and 2018-2020 renewal period as there were outstanding complaints.

The Division recommends approval of renewal of standard individual and business licensure for Leslie Mann-Damon and Next Steps for Families, LLC for the 2016-2018, 2018-2020 and 2020-2022 renewal periods.

228. Michael Tucker applied for renewal of Fiduciary licensure and failed to disclose a civil court case on his application. Mr. Tucker was not a defendant in an individual capacity but was involved as a special trustee for a trust. He explained to the Division that he did not disclose this matter on his application because the subject matter did not relate to the performance of his responsibilities as a fiduciary.

The Division recommends approval of renewal of standard licensure for Michael Tucker with the standard non-disclosure language.

- 229. Elizabeth Crosby
- 230. Integrated Services, Inc.

Elizabeth Crosby applied for renewal of certification for herself and business, Integrated Fiduciary Services, Inc. On both renewal applications, she failed to disclose a civil court case where she and her business were named as plaintiffs. Ms. Crosby advised the Division she did not disclose her involvement in the matter because she was acting in a professional fiduciary capacity only and did not realize that this case should be reported on the renewal.

The Division recommends approval of renewal of standard individual and business licensure for Elizabeth Crosby and Integrated Fiduciary Services, Inc. with the standard non-disclosure language.

231. Eric Haley applied for renewal of Fiduciary licensure and disclosed a 2018 civil court case on his application. The complaint named Mr. Haley in his professional capacity as a panel bankruptcy trustee. The wrongs and damages the complainant alleges, occurred before Mr. Haley served as trustee and the allegations regarding his administration of the complainant's bankruptcy estates were without merit. The case has since been dismissed.

The Division recommends approval of renewal of standard licensure for Eric Haley.

232. Christina Lauro applied for renewal of Fiduciary licensure and failed to disclose a dissolution of marriage on her application. Ms. Lauro explained to the Division that it was not her intention to omit this information and apologized for the error.

The Division recommends approval of renewal of standard licensure for Christina Lauro with the standard non-disclosure language.

# FIDUCIARY BOARD

## Meeting Agenda – Thursday, November 12, 2020

### 5) ADMINISTRATIVE ISSUES

5-A: *Review, discussion, and possible action regarding the establishment of the 2020 Board meeting schedule.*

The Fiduciary Board is asked to consider and approve the 2021 meeting calendar.

Therefore, it is recommended the 2021 meeting calendar be set as follows:

January 7, 2021  
March 11, 2021  
May 13, 2021  
July 8, 2021  
September 9, 2021  
November 10, 2021

All meetings to begin at 10:30 a.m.